



# City of Kentwood, Michigan

## NOTICE TO BIDDERS

### Request for Proposals for 62B District Court Occupied Carpet Replacement

The City of Kentwood, Michigan seeks proposals for the removal and replacement of approximately 11,100 square feet (1,233 square yards) of carpet at its 62B District Court located at 4740 Walma Avenue, SE, Kentwood, MI 49512.

**MANDATORY PRE-BID MEETING**  
All those planning to submit a proposal must attend.

**Friday, February 8, at 3:00 PM**

**Kentwood Justice Center  
62B District Court  
4740 Walma Avenue SE, Kentwood, MI 49512**

**\*\*Bidders must register – see page 1 of the RFP.**

Additional information is available from:

Carla Kane, Buyer  
Telephone (616) 554-0772  
Facsimile (616) 656-5288  
Email [kanec@kentwood.us](mailto:kanec@kentwood.us)

Bids are due in our office **no later than 10:00 AM (EST) on Tuesday, February 19, 2019**, at the Kentwood City Hall, 4900 Breton Avenue, SE, Kentwood, MI 49508. All bids must be received before that time to be considered. This is a sealed bid and a public bid opening.

**IMPORTANT: All Bidders intending to submit a proposal must attend the Pre-Bid Meeting and register with the City's Purchasing Services by completing the BIDDER'S CONTACT INFORMATION attachment on page 20 of the Request for Proposals (the "RFP"). Proposals will not be accepted from Bidders who do not comply.**

The City reserves the right to accept or reject any or all proposals. See RFP for specifications, terms, and conditions.

**City of Kentwood, Michigan  
Finance Department/*Purchasing Services*  
4900 Breton Avenue, S.E., P.O. Box 8848, Kentwood, MI 49518-8848  
Telephone (616) 554-0829**