



# MEETING MINUTES

## KENTWOOD PARKS & RECREATION COMMISSION

### MEETING INFORMATION:

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**Date:** Monday, September 10, 2018  
**Time:** 5:15 pm  
**Location:** Kentwood Activities Center (355-48<sup>th</sup> St SE)

### PRESENT:

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**Members:** Ed Kape, Mimi Madden, Dustin Moseley, Kevin Small

**Staff:** Val Romeo, Parks and Recreation Director  
Lorraine Beloncis, Parks and Recreation Assistant Director  
Denise Dawson, Parks Programs Administrator

### ABSENT:

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**Members:** Bob Coughlin, Olivia Jenison Bailey, Wallace Massie, Trent Meyer, David Moore III

### AGENDA ITEMS:

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#### 1. Update: Business Plan

- a. Presented to City Commission on July 17.

#### 2. Update: Parks

- a. Parks will close sometime after October 6 depending on the weather and adult sports league schedule.
- b. Plan Our Parks (POP) final display will be at the End of Summer Food Truck Festival from 11:00am-6:00pm. Seeking park master plans resident input.
- c. Old Farm Park grant update: getting preliminary score in September.
- d. Veteran's Park Community Development Block Grant (CDGB) funds approved. Construction is being scheduled. Phase 1: tear down existing building, rework power & electric, multipurpose building, splash pad, picnic shelter, shade structure.
- e. Kentwood Activities Center projects approved: digital sign & building exterior upgrades.

#### 3. Wrap Up: Community and Special Events

- 8/2/18 Summer Concert Series ends. Very successful year.
- 7/4/18 July 4th Celebration. Looking at a few changes for 2019. Programming at the City Hall campus because large crowds gather there every year.

8/11/18 Celebrate Kentwood. Large farmers market and car show attendance. Kentwood's Got Talent winner Heather Lane. Afternoon and evening attendance was low for the carnival, beer garden, music, food trucks, community booths. Exploring alternate event ideas for 2019.

**4. Upcoming: Community and Special Events**

9/15/18 End of Summer Food Truck Festival  
10/6/18 Harvest Celebration – Last day of Farmers Market season  
10/20/18 Trunk or Treat  
10/27/18 South Kent Community Expo  
11/10/18 Fall Fling Disc Golf Tournament at Old Farm Park  
11/17/18 Ugly Sweater Cross Country 5K  
12/7/18 Tree Lighting Ceremony

**5. Update: Recreation Programs**

- a. The newly combined Fall 2018/Winter 2019 brochure is available on line and will be mailed to over 17,000 Kentwood residents and past participants. Copies will also be available throughout the city.
- b. We are offering \$10 youth sports programs to try to increase participation.

**6. Commissioner Reports**

- a. Ed Kape: Asked if the online registrations are working. Yes! We have seen a 300 % increase in online registrations because it is more user friendly with the City's updated web site and rec trac's web-trac registration program.
- b. Mimi Madden: Construction continues at the KPS administration building.
- c. Dustin Moseley: Are the City's demographics in the business plan? Yes.
- d. Wyoming-Kentwood Area Chamber of Commerce Santa Parade date is Saturday, December 8, 2018 at 10:00am.

Meeting Adjourned 5:55pm

Future Meetings:

Monday, October 8, 2018 at 5:15pm | Kentwood Activities Center (355-48<sup>th</sup> St SE)  
\*Monday, November 5, 2018 at 5:15pm | Kentwood Activities Center (355-48<sup>th</sup> St SE)  
Monday, December 10, 2018 at 5:15pm | Off Site (TBD)

9/19/18 LB/VR