

Meeting Agenda – Kentwood Parks & Recreation Commission

Meeting Information:

Date: Tuesday, April 10, 2018
Time: 5:15 pm
Location: Kentwood Activities Center (355-48th St SE)

Present:

Members: Ed Kape (Chairman), Bob Coughlin (City Commissioner), Kevin Small, Olivia Bailey, Mimi Madden, Dustin Moseley, David Moore II

Staff: Val Romeo, Parks and Recreation Director
Denise Dawson, Parks Programs Administrator
Bhama Cairns, Deputy Finance Director

Absent:

Members: Wallace Massie, Trent Meyer

Agenda Items:

1. Update: KAC renovation. Contractor reception 3/27/18.
 - a. 95% done. Heat and air issue will be fixed within a few weeks. Kitchen odds and ends will be completed shortly. All doors within the building will be replaced by the end of the week.
2. Update: Business Plan
 - a. Phone interviews should be happening soon. All commissioners should get a phone call. Emails were sent out earlier this week to schedule a call. Surveys will go out to residents soon. Results should be in by June. Common theme so far: KAC building is too small, not enough staff, more maintenance in our parks.
3. Update: Veterans Park Master Plan
 - a. Still waiting for approval from the county. Haven't finished income survey yet. We need an 80% return according to the requirements. If we are approved we will have to move quickly.
4. Schedule of Capital Improvements (SCI) 2018-2024
 - a. Reviewed Plan
 - b. Motion to accept: Ed Kape, vote: 6 yays , 0 nays, seconded: Coughlin
5. Wrap-Up: Community and Special Events
 - 3/15/18: Taste Of Kentwood (close to 400 tickets sold, 15 restaurants)
 - 3/22/18: Winter Concert Series (Drew Nelson) Approximately 40 attended
 - 3/31/18: Easter Egg Hunt (5,000 eggs, cold weather, great attendance)

6. Upcoming: Community and Special Events
 - 4/17/18: Spotlight On Seniors Health & Fitness Expo
 - 4/19/18: Kentwood's Got Talent Auditions (Library Community Room)
 - 4/28/18: Limb Loss Awareness 5K Run
 - 5/11/18: Kentwood Community Choir Spring Concert (Heritage Baptist Church-60th)
 - 5/18/18: Gala "The Vibe" (fundraiser for Adaptive Sports Programs)

7. Update: Recreation Programs
 - >Spring Program Brochure On-Line. Online registrations have increased dramatically. Working on the summer edition.
 - >Youth, Adult, Senior, Adaptive. Everything seems to be going really well. We are working on our kitchen classes and programs to advertise better. Many people don't know it's brand new.

8. Commissioner Report(s)
 - a. Ed Kape asked about Kentwood's Got Talent. The final Talent Show will be August 11, 2018.

Next Meeting:

Monday, May 14, 2018 at 5:15pm / Kentwood Activities Center (355-48th St SE)

Motion to adjourn: Coughlin

Second: Madden

Meeting Adjourned: 5:55pm

4/11/18 DD/VR