

MEETING MINUTES – KENTWOOD PARKS & RECREATION COMMISSION

MEETING INFORMATION:

Date: Monday, March 12, 2018
Time: 5:15 pm
Location: Kentwood Activities Center (355-48th St SE)

PRESENT:

Members: Ed Kape (Chairman), Bob Coughlin (City Commissioner), Trent Meyer, David Moore II, Kevin Small

Staff: Val Romeo, Parks and Recreation Director
Lorraine Beloncis, Parks and Recreation Assistant Director
Denise Dawson, Parks Programs Administrator
Bhama Cairns, Deputy Finance Director

ABSENT (WITH NOTIFICATION):

Members: Olivia Jenison Bailey, Mimi Madden, Wallace Massie, Dustin Moseley

AGENDA ITEMS:

1. Update: Business Plan

- a. The focus group meetings held in February had a good mix of community leaders, neighbors, families, seniors, business owners, and partners. A complete summary will be published in the final business plan update.
- b. The consultant will be calling the Parks and Recreation Commissioners and the City Commissioners for their input.
- c. A random survey will be sent out to the community.
- d. Staff will be working on program assessments in March.

2. Update: Veteran's Park Master Plan

- a. The CDBG funds application for phase one of the Veteran's Park Master Plan is progressing. The language translation of the income track survey will be completed by Friday. The income survey will launch on Monday.

3. Update: Community and Special Events

- 3/15/18: Taste Of Kentwood
- 3/22/18: Winter Concert Series (Drew Nelson)
- 3/31/18: Easter Egg Hunt
- 4/17/18: Spotlight On Seniors Health & Fitness Expo
- 4/28/18: Limb Loss Awareness 5K Run
- 5/18/18: Gala "The Vibe"

4. Update: Recreation Programs

- a. Spring Program Brochure is now on-line at www.kentwood.us/parks. Printed copies will be available on Thursday.
- b. We emailed our first e-newsletter through Constant Contact, you can sign up for it on our website.
- c. Youth, Adult, Senior, Adaptive. New programs for spring/summer include fencing, fly fishing and camping.

5. Commissioner Reports

- a. David Moore II: Asked for a master of list of the commonly used abbreviations and acronyms used in our department and in the meetings.
- b. Trent Meyer: Inquired about the time line and details of the business plan phone calls to the Parks and Recreation Commissioners.
- c. Kevin Small: Inquired again where the wood was going from the trees that DPW is removing from Jaycee Park and future options for its use and removal. Denise Dawson will reach out to DPW to get answers to his questions and share his suggestions. He also asked how the Freeze Fest Disc Golf Tournament went at Jaycee Park on February 24. We had a record breaking 124 disc golfers who donated a lot of food and money (\$2,500+) for our Little Free Pantry.
- d. Ed Kape: Old Farm Park restroom status? The current restroom-storage building is scheduled to be removed this year after Consumers Energy completes disconnecting the power. We are applying for a DNR grant to build a multi-use building with restrooms to be constructed closer to the parking lot. Grants will be awarded in December, with construction of the new building in 2019. Portajons will be place in the park until construction is complete.

Motion to adjourn: Kevin Small

Seconded: Bob Coughlin

Meeting Adjourned 5:50pm

Next Meeting: *Tuesday, April 10, 2018 5:15pm
Kentwood Activities Center (355-48th St SE)

3/16/18 LB-VR