

MEETING MINUTES – KENTWOOD PARKS & RECREATION COMMISSION

MEETING INFORMATION:

Date: Monday, February 12, 2018
Time: 5:15 pm
Location: Kentwood City Hall (4900 Breton Rd SE)

PRESENT:

Members: Bob Coughlin (City Commissioner), David Moore II, Dustin Moseley, Kevin Small

Staff: Val Romeo, Parks and Recreation Director
Lorraine Beloncis, Parks and Recreation Assistant Director

ABSENT (WITH NOTIFICATION):

Members: Ed Kape (Chairman), Olivia Jenison Bailey, Mimi Madden, Wallace Massie, Trent Meyer

AGENDA ITEMS:

1. Update: Business Plan

- a. Emails have gone out to PRC and individual phone calls will be coming soon.
- b. Letters have gone out to community members and leaders requesting their assistance by participating in the focus groups scheduled in February. Additional names were requested from the PRC.
- c. A random survey will also be sent out to the community. PRC were asked to submit questions. We will be emailing them the current list of questions.

2. Update: KAC Construction & Veteran's Park Master Plan

- a. The Kentwood Activities Center construction update: the tile is out of the lobby area-hallways & will be replaced with LBT flooring, took carpet out of Veteran's Room, the kitchen hood is installed, the building is painted, the bathrooms have been updated to address accessibility, LED lighting has been installed. A PowerPoint presentation of photos of the process were shared with PRC. We should be back in the building for the Taste Of Kentwood scheduled for Thursday, March 15.
- b. Veteran's Park Master Plan: Application for funds for phase one was submitted to CDBG and approval was put on hold pending an Income Track Request by the state. The process is currently underway.
- c. Old Farm Park: The current restroom-storage building is scheduled to be removed this year. A new multi-use building is being designed by MC Smith Associates with a universal design that can be used in other parks.

3. Update: 2018 Sponsorships

- a. The 2018 sponsorship packets have been sent out to last year's sponsors and will be sent to new businesses this winter. We have gone to a yearly sponsorship opportunity packet, rather than reach out every month asking for support. This new approach has been well-received by our business partners. The PRC was asked to send the packet to any contacts that they think might be interested.
- b. We are excited to already have two Platinum Sponsors this year:
NN Inc-Autocam Precision Components Group and **Macatawa Bank**. We appreciate their generous support and commitment to our community!
- c. We are actively raising money for a new boat for the Adaptive Waterski Program. Tommy's Sports has a named KPRD as one of its three charities.

4. Update: Programs & Events

- 1/15/18: MLK Day Of Service
- 1/18/18: Winter Concert Series (Matt Gabriel)
- 2/3/18: Downhill Snow Ski Clinic (Adaptive)
- 2/5/18: Valentine's Day Breakfast (Seniors)
- 2/8/18: Valentine's Day Dance (Adaptive)
- 2/10/18: Valentine's Dash 5K Race
- 2/10/18: Daddy Daughter Dance "An Evening in Candy Land"
- 2/15/18: Winter Concert Series (Olivia Mainville)
- 2/24/18: Freeze Fest
- 3/15/18: Taste Of Kentwood
- 3/22/18: Winter Concert Series (Drew Nelson)
- 3/31/18: Easter Egg Hunt

5. Update: Winter Programs

- Youth: Tennis, Peewee B-Ball, Karate, Taekwondo, Hip Hop, Ballet, Creative Art, Indoor Soccer, Pickleball. *Youth sports is a focus of the business plan.
- Adult: Most volleyball teams in 10 years (14) playing at Kelloggsville Middle School!
Yoga, Tai Chi, Zumba, Painting, Pickleball
- Senior: Bowling, Enhance Fitness, Choir, Card Clubs, Pizza Potluck, Painting, Travel
- Adaptive: Leisure Club, Bowling, Rock Climbing, Swim, Archery, Skating

6. Commissioner Reports

- a. Bob Coughlin inquired about the theme for this year's Gala "The Vibe" scheduled for Friday, May 18 from 6-10pm at Stonewater Country Club. The Gala marketing materials were shared with PRC.
- b. Kevin Small inquired where the wood was going from the trees that DPW is removing from Jaycee Park. It was suggested that maybe the city sell the wood for a fee.

Meeting ended 6:03pm

Next Meeting: Monday, March 12, 2018 5:15pm
Kentwood Activities Center (355-48th St SE)

3/5/18 LB/VR