



OFFICE OF THE CITY CLERK
APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD MARCH 5, 2019
Commission Chambers

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Coughlin led the Pledge of Allegiance to the Flag.

DPW Director Gorney gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Emily Bridson, Michael W. Brown, Robert Coughlin, Maurice Groce, Thomas McKelvey, and Mayor Kepley.

Staff Present: Deputy Finance Director Bhama Cairns, Finance Director Tom Chase, Economic Development Planner Lisa Golder, Public Works Director John Gorney, City Assessor Andy Johnson, City Clerk Dan Kasunic, Fire Chief Brent Looman, Deputy Administrator Mark Rambo, Deputy Police Chief Richard Roberts, Parks and Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, and City Engineer Dan VanderHeide.

Five (5) citizens and members of the news media attended the meeting.

Motion by Artz, seconded by Brown, to **approve the agenda** with the following addenda: add 10(b) 62-B District Court grant writer.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Artz, seconded by Bridson, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole meeting held on February 19, 2019
- B. Receive and file minutes of the Committee of the Whole Retreat held on February 16, 2019.
- C. Payables for the City totaling \$5,437,401.58.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Motion by Artz, seconded by Bridson, to **approve the minutes** of the February 19, 2019 City Commission Meeting.

Motion Carried.

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COMMUNICATIONS AND PETITIONS:

**APPROVE INCREASE IN MEMBERSHIP FOR THE BOARD OF REVIEW
FROM THREE TO SIX MEMBERS.**

Mayor Kepley explained the reason for increasing the Board of Review from three to six members as allowed under the City Charter.

Motion by Brown, seconded by Coughlin, to approve the increase in membership for the Board of Review from three to six members.

Motion Carried.

**62-B DISTRICT REGIONAL SOBRIETY COURT GRANT WRITER-
INFORMATION ONLY.**

Finance Director Chase explained the need to contract with a grant writing service for the grant application and to provide assessments if the grant is awarded.

PUBLIC HEARING:

Pfeiffer Pine Site Condo Development.

Mayor Kepley opened the public hearing to Preliminary conditional approval of the site plan for Pfeiffer Pines, Case 3-19, subject to conditions 1-8 and basis points 1-5.

Following a brief presentation by Economic Development Planner Golder and company representative Karla Wagner:

Motion by Coughlin, seconded by McKelvey, to close the public hearing.

Motion Carried.

**PFEIFFER PINES SITE CONDOMINIUM DEVELOPMENT, PRELIMINARY
CONDITIONAL APPROVAL OF THE SITE PLAN FOR PFEIFFER PINES,
CASE 3-19.**

Motion by Brown, seconded by McKelvey, to approve the Preliminary Conditional Site Plan for Pfeiffer Pines, Case 3-19, subject to Conditions 1-8 as amended and Basis Points 1-5.

Motion Carried.

Jake's Fireworks Site Plan.

Mayor Kepley opened the public hearing to conditional approve the major change to an approved site plan for Patterson Place.

Following a brief presentation by Economic Development Planner Golder and representative Riley Walters:

Motion by Artz, seconded by McKelvey, to close the public hearing.

Motion Carried

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CONDITIONAL APPROVAL OF A MAJOR CHANGE TO AN APPROVED SITE PLAN FOR PATTERSON PLACE PUD-JAKE'S FIREWORKS.

Motion by Artz, seconded by McKelvey, to conditional approve the Major Change to an approved Site Plan for Patterson Place PUD-Jake's Fireworks, Case 5-19, subject to Conditions 1-4 as amended and Basis Points 1-3.

Motion Carried.

BIDS:

AUTHORIZE THREE YEAR CONTRACT WITH OLAMETER, INC. FOR WATER METER READING SERVICES.

DPW Director Gorney reviewed his memorandum dated February 27, 2019 regarding water meter reading services.

Motion by Artz, seconded by McKelvey, to authorize the Mayor to enter into a three-year contract (with the option to renew for one additional two-year term) with Olameter, Inc. for water meter reading services at a unit price of \$0.515 per meter read, with funds from the Water and Sewer Funds.

Motion Carried.

AUTHORIZE CONTRACT WITH JOHNSON COMMERCIAL INTERIORS FOR 62B DISTRICT COURT CARPET REPLACEMENT.

DPW Director Gorney reviewed memorandum dated February 26, 2019 regarding the replacement of carpet in 62-B District Court.

Motion by Brown, seconded by McKelvey, to approve a contract with Johnson Commercial Interiors for a 62B District Court carpet replacement, in the amount of \$58,468.00, plus a 10% contingency and a \$2,000.00 allowance for chair mats, for a project total of \$66,300.00, with funds from the FY 2018-19 Property & Building Fund budget.

Motion Carried.

AUTHORIZE PURCHASE OF AMMUNITION FROM KIESLER POLICE SUPPLY.

Deputy Police Chief Roberts reviewed the memorandum dated February 27, 2019 regarding the purchase of ammunition.

Motion by Artz, seconded by McKelvey, to authorize the purchase of ammunition from Kiesler Police Supply in the amount of \$27,495.29, with funds from the FY 2018-19 Police Department General Fund budget.

Motion Carried.

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RESOLUTIONS:

ADOPT RESOLUTION 10-19 TO APPROVE A CONTRACT WITH MDOT FOR SIDEWALK CONSTRUCTION ALONG PINETREE AVENUE.

City Engineer VanderHeide reviewed his memorandum dated March 5, 2019 regarding the contract with MDOT for sidewalks along Pinetree Avenue.

Motion by McKelvey, seconded by Artz, to adopt Resolution 10-19 to approve a contract between the City of Kentwood and MDOT for the construction of new sidewalks along Pinetree Avenue from 60th Street to Gentian Drive via "Safe Routes to Schools" grant. If the project bids come in over the estimates amount, the City will likely be responsible to cover the additional costs.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

APPOINTMENTS AND RESIGNATIONS:

CONFIRM APPOINTMENTS OF DIANA MARTIN, TONYA HINES AND RANDALL HEKMAN TO THE BOARD OF REVIEW.

Mayor Kepley spoke of three members being added to the Board of Review.

Motion by Coughlin, seconded by Groce, to confirm the appointments of Diana Martin, Tonya Hines and Randall Hekman to the Board of Review with their terms to expire January 2021.

Motion Carried.

Motion by Artz, seconded by Groce to enter Closed Executive Session to consider the purchase or lease of real property as permitted under Section 8(d) of P.A. 267 Michigan Open Meetings Act.

Roll Call Vote: Yeas: All. None: None. Absent: None.

Motion Carried.

The meeting was adjourned at 8:02 P.M.

The meeting reconvened at 8:44 P.M.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Bridson-Spoke of the having a goal of diversity on the City's Boards and Committees.

Mayor Kepley spoke of trying to get residents involved by creating adult & youth resident academy, to show how the City works. He noted many cultures within the city are afraid or do not trust government and want to work through that issue.

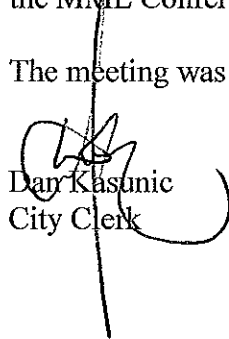
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Commissioner Brown-Thanked DPW for sitting down and speaking with him.


Commissioner Artz- Thanked everyone for their support during her loss of her father.

City Deputy Administrator Rambo reminded everyone of Taste of Kentwood on the 14th and the change of the next City Commission Meeting to Monday March 18th because of the MML Conference on the 19th and 20th.

The meeting was adjourned at 8:50 P.M.



Dan Kasunic
City Clerk



Stephen C.N. Kepley
Mayor