APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD MAY 15, 2018
Commission Chambers

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Reverend Jay Jones of Pentecostals of Kentwood Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Emily Bridson, Richard Clanton, Thomas McKelvey, and Mayor Stephen Kepley.

Motion by Clanton, seconded by Artz, to excuse Commissioners Brown and Coughlin with prior notification.

Motion Carried.

Staff Present: City Engineer Tim Bradshaw, Deputy Finance Director Bhama Cairns, Finance Director Tom Chase, Deputy Fire Chief Gregg Ginebaugh, Public Works Director John Gorney, Police Chief Tom Hillen, City Clerk Dan Kasunic, Fire Chief Brent Looman, Deputy Administrator Mark Rambo, Deputy Police Chief Richard Roberts, Parks and Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, and Assistant City Engineer Dan VanderHeide.

Twenty (20) citizens and members of the news media attended the meeting.

Motion by Clanton, seconded by Artz, to **approve the agenda.**

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

Susan Kragt for the Refugee Education Center spoke and invited the commission to an end of the year party on June 7th at 2130 Enterprise in Kentwood.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Artz, seconded by McKelvey, to approve the Consent Agenda as follows:

A. Receive and file minutes of the Committee of the Whole Meeting held on May 1, 2018.
B. Adopt Resolution 17–18 to approve a contribution to Michigan Municipal League in support of a public purpose.

C. Amend the communications consulting contract with Sabo PR from $50,000.00 to $75,000.00 per year for the remaining contract term expiring October 2021, with funds from the FY 2018-19 and subsequent years General Fund Operating budgets.
D. Adopt Resolution 18–18 to adopt the Schedule of Capital Improvements for 2018-2024.
E. Adopt Resolution 19–18 to adopt the FY 2019 General Fund and Special Revenue Funds Budgets and City Operating Millages.
F. Adopt Resolution 20–18 to Amend Resolution 79-03 Policies for the Purchase and Sale of City Property and Services under Ordinance 17-03.
G. Receive and file February 2018 General Revenue and Expenditure Report.
H. Approve the purchase of a Malibu Echelon water ski boat and trailer for the Parks & Recreation Department from Action Water Sports at a total cost of $12,644.00, including the cost of document fees, boat title & registration, and the trailer registration fee, with funds from the Property & Building Fund using private contributions received specially for this purpose and waive the purchasing requirements based on "Special Circumstances".
I. Payables for the City totaling $646,879.22

Roll Call Vote: Yeas: All. Nays: None. Absent: Brown and Coughlin.

Motion Carried.
Resolutions Adopted.

Motion by Clanton, seconded by Bridson, to **approve the minutes** of the May 1, 2018 City Commission Meeting.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

ADMINISTER OATH OF OFFICE OF FIRE INSPECTOR BRYAN LYNCH,
Fire Chief Looman introduced Fire Inspector Lynch. City Clerk Kasunic administered the Oath of Office and Fire Inspector Lynch introduced family and friends who were present.

RECEIVE AND FILE THE 2017 POLICE DEPARTMENT ANNUAL REPORT.
Police Chief Hillen reviewed highlights of the 2017 report.

Motion by Clanton, seconded by McKelvey, to receive and file the 2017 Police Department Annual Report.

Motion Carried.

COMMUNICATIONS AND PETITIONS:

AUTHORIZE UTILITY AGREEMENT WITH OWNERS OF WOODLAND MALL FOR PUBLIC UTILITIES.

Assistant City Engineer VanderHeide reviewed his memorandum dated May 15, 2018 regarding the installation of public utilities.
Motion by Clanton, seconded by Bridson, to authorize the Mayor and Clerk to enter into a utility agreement with PR Woodland Limited Partnership and PR Woodland Anchors, LLC, owners of the property known as Woodland Mall, to authorize the Developer to install public utilities and to set up an escrow arrangement to cover the City's related costs.

Motion Carried.

BIDS:

APPROVE 2018 STREET RESURFACING AND ROUTINE MAINTENANCE PROGRAM.
Assistant City Engineer VanderHiede reviewed his memorandum dated May 15, 2018 regrading street maintenance, and explained the Paser ratings.

Motion by Clanton, seconded by Artz, to approve a 2018 Street Resurfacing and Routine Maintenance Program at a total cost not-to-exceed $892,000.00 (including a 10% contingency), with funds from the FY 2018-19 and FY 2019-20 Major and Local Street Fund budgets.

Motion Carried.

RESOLUTIONS:

ADOPT RESOLUTION 21–18 TO APPROVE AMENDMENT NO. 40 IN THE ARTICLES OF INCORPORATION OF THE GRAND VALLEY METROPOLITAN COUNCIL.
Motion by Artz, seconded by McKelvey, to adopt Resolution 21–18 to approve the Articles of Incorporation of the Grand Valley Metropolitan Council-the addition of the Village of Caledonia.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brown and Coughlin.

Resolution Adopted.

ADOPT RESOLUTION 22–18 RESOLUTION OF NECESSITY FOR INTERSECTION IMPROVEMENTS AT 44TH ST. AND PATTERSON AVE.
City Engineer Bradshaw explained the need for the resolution of necessity.

Motion by Bridson, seconded by Artz, to Adopt Resolution 22–18 Resolution of Necessity for intersection improvements at 44th Street and Patterson Avenue.

Roll Call Vote: Yeas: All. Nays: None. Absent: Brown and Coughlin.

Resolution Adopted.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Bridson-Spoke of the great work the Refugee Center is doing as asked others to attend the event on June 7th.

Mayor Kepley-Spoke of the ITP CEO hiring process and of the upcoming VIBE Event on May 18th.

The meeting was adjourned at 7:58 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor