APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD AUGUST 13, 2018
Commission Chambers

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Reverend Cody Kuehl of Grand Rapids Baptist Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Emily Bridson, Michael W. Brown, Richard Clanton, Robert Coughlin, Thomas McKelvey, and Mayor Stephen Kepley.

Staff Present: City Engineer Tim Bradshaw, Deputy Finance Director Bhama Cairns, Finance Director Tom Chase, Deputy Fire Chief Gregg Ginebaugh, Public Works Director John Gorney, Police Chief Tom Hillen, City Clerk Dan Kasunic, Fire Chief Brent Looman, Deputy Administrator Mark Rambo, Deputy Police Chief Richard Roberts, Fire Department Administrative Assistant Nancy Shane, and City Attorney Jeffrey Sluggett.

Five (5) citizens and members of the news media attended the meeting.

Motion by Brown, seconded by Clanton, to **approve the agenda** with the following addendum: 14(e) emergency purchase of software.

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

Mitch VanderLaan, 511 Misty Creek spoke of an unanswered complaint with A-1 Asphalt who is working on some City streets.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Clanton, seconded by Brown, to approve the Consent Agenda as follows:

A. Receive and file minutes of the Committee of the Whole Meeting held on July 17, 2018.
B. Payables for the City totaling $4,649,105.86

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Motion by Artz, seconded by Coughlin, to **approve the minutes** of the July 17, 2018 City Commission Meeting.

Motion Carried.

COMMUNICATIONS AND PETITIONS:

APPROVAL OF FINAL PLAT FOR BRETONFIELD PRESERVE #1 SUBDIVISION.

City Engineer Bradshaw reviewed the memorandum dated August 13, 2018 regarding the recommendation to approve the final plat with the deed restriction.

Motion by Brown, seconded by Clanton, to approve the Final Plat for Bretonfield Preserve #1, with the condition of deed restriction noted.

Motion Carried.

PUBLIC HEARING:

Mayor Kepley opened the public hearing for a 2018 Byrne Grant application.

Following a brief presentation by Deputy Chief Roberts:

Motion by Artz, seconded by Clanton, to close the public hearing.

Motion Carried.

APPROVAL OF THE SUBMISSION OF 2018 BYRNE GRANT APPLICATION FROM THE BUREAU OF JUSTICE ASSITANCE OF TWO ELECTRIC BICYCLES AND TEN EMERGENCY PREPAREDNESS CIVIL DISTURBANCE PROTECTIVE SUITS.

Motion by Artz seconded by Coughlin, to approve the submission of 2018 Byrne Grant application from the Bureau of Justice Assistance for purchase of two electric bicycles and ten emergency preparedness civil disturbance protective suits.

Motion Carried.

BIDS:

AUTHORIZE CONTRACT WITH MAURER'S TEXTILE RENTAL SERVICES, INC. FOR UNIFORM RENTAL SERVICES.

DPW Director Gorney provided some background on past bids and current concerns.

Motion by Artz, seconded by McKelvey, to authorize the Mayor to enter into a one-year contract with up to four additional one-year terms with Maurer's Textile Rental Services, Inc. for uniform rental services and shop towels as an annual cost of approximately $14,030.00, with funds from the General Fund Public Works Operating budget for each fiscal year of the contract.

Motion Carried.

AUTHORIZE PURCHASE OF FIREFIGHTER PROTECTIVE CLOTHING FROM DINGES FIRE COMPANY.

Fire Chief Looman noted this is an annual replacement of some of the department's turnout gear.

Motion by Artz, seconded by Bridson, to authorize the purchase of Global brand fire fighter protective clothing from the low bidder, Dinges Fire Company (formerly Time Emergency), at a total cost of $33,459.30, plus shipping, with funds from the FY 2018-19 Fire Department Operating budget.

Motion Carried.

AUTHORIZE PURCHASE OF 2019 4WD TAHOE FROM BERGER CHEVROLET FOR THE FIRE DEPARTMENT.

Fire Chief Looman reviewed his memorandum regarding replacement vehicle.

Motion by McKelvey, seconded by Brown, to authorize the purchase of a 2019 4WD Tahoe from Berger Chevrolet at a cost of $36,678.00; piggybacking on an Oakland County contract, plus $7,898.00 in accessories and $500.00 for miscellaneous and shop supplies, for a total cost of $45,076.00, with funds from the FY 2018-19 Fire Equipment Fund budget.

Motion Carried.

NOTIFICATION OF EMERGENCY PURCHASE OF EMERGENCY DRAIN REPAIR WORK WITH QUANTUM CONSTRUCTION -INFORMATION ONLY

City Engineer Bradshaw provided background on this emergency drain repair work on the East Paris Nature Park Sediment Basin Outlet at a cost of $11,550.00 with work completed by Quantum Construction.

EMERGENCY PURCHASE OF MALWAREBYTES SOFTWARE.

City Deputy Administrator Rambo reviewed the incident regarding ransomware and some of its effects and the need to add additional layer of protection at a total cost of $23,124.00 for a three year license for Malwarebytes software from the FY 2019-21 Property and Building, Police Capital and Fire Capital budgets.

APPOINTMENTS AND RESIGNATIONS:

CONFIRM APPOINTMENTS OF CHAD VAN SOELEN TO THE PLANNING COMMISSION AND JOY ROYSTON AS A STANDING MEMBER OF THE ZBA.

Motion by Clanton, seconded by Coughlin, to confirm the appointments of Chad Van Soelen to the Planning Commission and Joy Royston as a standing member of the Zoning Board of Appeals.

Motion Carried.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Clanton and Mayor Kepley spoke of the complaints regarding the Kent County Health Department during National Night Out.

Commissioner Artz-Thanked all involved with the different events during the week.

The meeting was adjourned at 7:56 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor