

**APPROVED MINUTES OF THE REGULAR MEETING  
OF THE KENTWOOD CITY COMMISSION  
HELD APRIL 18, 2018  
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 5:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Father Peter Vu of St. Mary Magdalen Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Emily Bridson, Michael W. Brown, Robert Coughlin, Maurice Groce, Thomas McKelvey, and Mayor Stephen Kepley.

Staff Present: Engineering & Inspections Director Tim Bradshaw, Deputy Finance Director Bhama Cairns, Finance Director Tom Chase, Economic Development Planner Lisa Golder, Public Works Director John Gorney, Police Chief Tom Hillen, City Clerk Dan Kasunic, Fire Chief Brent Looman, City Deputy Administrator Mark Rambo, Deputy Police Chief Richard Roberts, Parks and Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, and City Engineer Dan VanderHeide.

Three (3) citizens and members of the news media attended the meeting.

Motion by Artz, seconded by Brown, to **approve the agenda** with the following addendum: add 14(b) Gypsy Moth application.

Motion Carried.

**ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:**

The owner of Eastern Floral invited the commission to a meeting on April 29, 2019 at 5:30p.m. for them to welcome and answer questions of immigrants.

**CONSENT AGENDA:** (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Groce, seconded by McKelvey, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole Meeting held on April 8, 2019.
- B. Adopt Ordinance 2–19 to amend Section 62-129 pf the Code of Ordinance entitled DAS/Small Cell/Wireless Facilities in the Public Rights-of-Way.”
- C. Adopt Resolution 19–19 to Establish Rates, Charges, and Fees for Wireless/Small Cell Wireless Communications Equipment, Facilities, and Structures.
- D. Authorize agreement with MCSA Group, Inc. for consulting for the Parks, Trails, and Recreation, Advisory Committee.

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E. Payables for the City totaling \$330, 7221.76.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.  
Ordinance Adopted.  
Resolution Adopted.

Motion by Groce, seconded by Bridson, to **approve the minutes** of the April 8, 2019 City Commission Meeting.

Motion Carried.

**COMMUNICATIONS AND PETITIONS:**

**RECEIVE AND FILE THE CITY COMMISSION SOCIAL CONTRACT.**

City Deputy Administrator Rambo noted this social contract is a culmination of two meetings of an informal document of interaction with each other.

Motion by Artz, seconded by Groce, to receive and file the City Commission Social Contract.

Motion Carried.

**BIDS:**

**APPROVE CONTRACT WITH REDLINE EXCAVATING**

Parks & Recreation Director Romeo reviewed her memorandum dated April 17, 2019 noting the change of the contingency percent and the reason for requesting these courts. Engineering and Inspections Director Bradshaw spoke of his discussions with the EPA and the county pertaining to if the City will be able to dig down the two feet to place sand or if the sand will need to be placed on top of the soil because of the proximity to the landfill.

Motion by Artz, seconded by Groce, to authorize the Mayor to enter into a contract with Redline Excavating, Inc. for the construction of Beach Volleyball courts in an amount not-to-exceed \$89,500.00 (including a 12.7% contingency) and to approve an allowance of \$16,500.00 for a storage shed, net posts system and associated equipment, for a total cost of \$106,000.00 with funds from the FY 2018-19 Property & Building Fund.

Motion Carried.

**APPROVE GYPSY MOTH SPRAYING SERVICES-YEAR TWO.**

City Deputy Administrator Rambo reviewed his memorandum dated April 17, 2019 noting the larger area to cover and the application is very weather dependent. Motion by Brown, seconded by McKelvey, to authorize the Mayor to continue with year two of three-year Hamilton Helicopters, Inc. gypsy moth spraying services agreement to cover the consultant-recommended acreage, at a cost of \$93,598.00, plus approximately

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\$1,270.00 for the notification mailing, for a total cost of \$94,868.00, with funds from the FY 2019-20 special assessment revolving fund.

Motion Carried.

**RESOLUTIONS:**

**ADOPT RESOLUTION 20–19 TO AMEND THE RULES AND REGULATIONS FOR PINEHILL CEMETERY.**

City Clerk Kasunic explained there had been discussions with DPW and the Sexton along with discussions with other communities on the use of pre-fab foundations. This required the rules to be amended because the pre-fab foundations are not two-feet deep as required in the rules. The other change is on the sizes the foundations are to be used.

Motion by Brown, seconded by Artz, to adopt Resolution 20–19 to amend the Rules and Regulations of Pinehill Cemetery.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

**APPOINTMENTS AND RESIGNATIONS:**

**CONFIRM APPOINTMENTS OF SURIYA DAVENPORT TO THE WKTV BOARD OF DIRECTORS.**

Motion by Artz, seconded by Brown, to confirm the appointments of Suriya Davenport to the WKTV Board of Directors.

Motion Carried.

**COMMENTS OF COMMISSIONERS AND MAYOR:**

Mayor Kepley-Informed everyone, City Engineer Dan VanderHeide has been selected as Young Engineer of the Year by the Michigan Society of Professional Engineers.

Deputy Administrator Rambo- Requested volunteers for Clean-up Day on May 4<sup>th</sup>.

City Attorney Sluggett- Introduced one of the firm's attorneys Danielle Dawson.

Parks & Recreation Director Romeo- Reminded the Commission of the Gala on May 17<sup>th</sup> at 6:00 p.m.

Commissioner Bridson-Informed the Commission of the Refugee World Cup soccer tournament June 22<sup>th</sup>.

The meeting was adjourned at 5:34 P.M.

Dan Kasunic  
City Clerk

Stephen C.N. Kepley  
Mayor