

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE**

February 5, 2019
Conference Room #119
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Michael Brown, Emily Bridson, Richard Clanton, Robert Coughlin, Thomas McKelvey, and Mayor Stephen Kepley (Betsy Artz, absent). Also present: Deputy Finance Director Bhama Cairns, Finance Director Tom Chase, Police Chief Tom Hillen, Facilities Manager Mike Hoevenaar, City Clerk Dan Kasunic, Fire Chief Brent Looman, Parks and Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, and City Attorney Jeff Sluggett. Also present AndCo Representative Chris Kuhn.

FINANCE DEPARTMENT:

A. INVESTMENT PERFORMANCE REVIEW FOR DECEMBER 31, 2018.

Finance Director Chase and AndCo Consultant Chris Kuhn who reviewed the market over the year and its effect on investments.

Motion by Coughlin, seconded by Groce, to receive and file the Investment Performance review for December 31, 2018.

Motion Carried.

B. CASH & POOLED INVESTMENTS FOR SEPTEMBER 30 AND DECEMBER 31, 2018.

Finance Director Chase reviewed the numbers noting the chart attached reflecting PA 20 reports by fiscal year.

Motion by Groce, seconded by Bridson, to receive and file Cash & Pooled Investments for September 30, and December 31, 2018.

Motion Carried.

C. DECEMBER 2018 GENERAL REVENUE AND EXPENDITURE REPORT.

Finance Director Chase noted the elections category being high due to specific time the funds are used.

Motion by Groce, seconded by Coughlin, to receive and file the December 2018 General Revenue and Expenditure Report.

Motion Carried.

PARKS AND RECREATION DEPARTMENT:

A. RECOMMEND AUTHORIZATION OF CONTRACT WITH ORION CONSTRUCTION FOR VETERANS PARK ENTRY IMPROVEMENTS.

Parks & Recreation Director Romeo and Facilities Manager Hoevenaar reviewed the memorandum dated January 29, 2019 regarding Veterans Park building entrance improvements.

Motion by McKelvey, seconded by Bridson, to recommend to the City Commission that it authorize the Mayor to enter into a contract with Orion Construction for Veterans Park entry improvements in an amount not to exceed \$295,600.00, (including a 10% contingency), with funds from the FY 2018-19 Property and Building Fund.

Motion Carried.

B. RECOMMEND AUTHORIZATION OF CONTRACT WITH DENNY'S EXCAVATING FOR OLD FARM PARK IMPROVEMENTS.

Parks & Recreation Director Romeo reviewed her memorandum dated February 5, 2019 regarding the Old Farm Park restroom building and improvements. She noted more people are using the park because of disc tournaments, the REACH Program and Pickle ball tournaments.

Motion by McKelvey, seconded by Coughlin, to recommend to the City Commission to authorize the Mayor to enter into a contract with Denny's Excavating, Inc. for a restroom building and improvements within Old Farm Park in an amount not to exceed \$514,800.00 (including a 10% contingency), with funds from the FY 2018-19 and FY 2019-20 Parks Millage.

Motion Carried.

ENGINEERING DEPARTMENT:

A. LED STREET LIGHTS PROJECTS UPDATE AND RATE IMPACTS.

City Engineer VanderHeide provided information regarding the costs of sodium bulbs verses LED bulbs usage and the cost of changing to LED fixtures and how Consumers Energy has changed the cost for both over a period of time. He spoke of the phases the city had for installation of LED fixtures. This is information only and requires no action.

B. GUIDANCE ON BRETON AVENUE STREET LIGHTS.

City Engineer VanderHeide rolled the conversation of LED street lighting with requesting guidance on fixtures to be installed along Breton Avenue extended. After a brief discussion, most of the Commission were in favor installing thirty foot poles with LED Cobra head style along Breton Avenue.

The meeting was adjourned at 7:04 P.M.

Dan Kasunic
City Clerk

Michael Brown
Mayor Pro-Tem