

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JANUARY 15, 2018
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Imam Morsy E. Salem, of At-Tawheed Islamic Center gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Emily Bridson, Michael W. Brown, Robert Coughlin, Maurice Groce, Thomas McKelvey, and Mayor Stephen Kepley.

Staff Present: Engineering & Inspections Director Tim Bradshaw, Deputy Finance Director Bhama Cairns, Economic Development Planner Lisa Golder, Public Works Director John Gorney, Police Chief Tom Hillen, City Clerk Dan Kasunic, Fleet Manager Jamie King, Fire Chief Brent Looman, Deputy Administrator Mark Rambo, Deputy Police Chief Richard Roberts, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, and City Engineer Dan VanderHeide.

Four (4) citizens and members of the news media attended the meeting.

Motion by Coughlin, seconded by McKelvey, to **approve the agenda**.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Artz, seconded by Bridson, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole Meeting held on January 7, 2019.
- B. Resolution 1–19 to set a public hearing for an Industrial Development District and Industrial Facilities Exemption Certificate for Unist, Inc.
- C. Payables for the City totaling \$1,272,518.24

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.
Resolution Adopted.

Motion by Bridson, seconded by Coughlin, to **approve the minutes** of the January 7, 2019 City Commission Meeting.

Motion Carried.

City Commission Meeting
January 15, 2019.

COMMUNICATIONS AND PETITIONS:

APPROVAL OF FINAL PLAT FOR FIELDS OF BRETON SUBDIVISION.

City Engineer VanderHeide reviewed his memorandum dated January 15, 2019 regarding the approval for Fields of Breton.

Motion by Bridson, seconded by Coughlin, to approve the Final Plat for Fields of Breton located off of 60th Street near Breton Ave. Ext.

Motion Carried.

APPROVE CORRECTION OF LAND DESCRIPTION FOR ORDINANCE 8-18 FOR 5432 DIVISION AVENUE.

Community Development Director Schweitzer reviewed his memorandum dated January 9, 2019 regarding a clerical error with the adopted ordinance.

Motion by Brown, seconded by Bridson, to correct prior action relative to the adoption of City Ordinance 8-18 to accurately describe the land area at 5432 Division Avenue.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

BIDS:

APPROVE PURCHASE OF MICROFILM DIGITAL VIEWER/SCANNER SYSTEM FROM GRAPHIC SCIENCE INC. FOR INSPECTIONS DEPARTMENT.

Engineering & Inspections Director Bradshaw reviewed his memorandum dated January 8, 2019 regarding the need to replace the current system.

Motion by Brown, seconded by McKelvey, to approve the purchase of a microfilm digital viewer/scanner system from Graphic Sciences, Inc. for \$8,995.00 and an additional \$2,000.00 allowance for the purchase of an appropriate computer to run the system software, for a total cost of \$10,995.00, with funds from the FY 2018-19 Inspections Capital Outlay budget, as allowed under "Special Circumstances" of the Purchasing Policies and Procedures.

Motion Carried.

NOTIFICATION OF EMERGENCY PURCHASE FOR REPAIR TO ENGINE 52 BY SPARTAN MOTORS. (INFORMATION ONLY)

Fire Chief Looman reviewed his memorandum dated January 3, 2019 regarding the repairs to Engine 52 totaling \$7,994.08 by Spartan Motors with funds from the Fire Department Operating budget

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Coughlin-Announced his run for a fifth term as City Commissioner.

City Commission Meeting
January 15, 2019.

Mayor Kepley-Reminded everyone of the Wyoming/Kentwood Chamber of Commerce Event and of the City Commission Retreat on February 16th.

The meeting was adjourned at 7:24 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor